THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF
THE IQAC

Name of the Institution: Dr. Ambedkar College of
Arts and Commerce,
Yerawda, Pune – 411 006

Year of Report: 2008-2009

Part A: The plan of action chalked out by the IQAC in the beginning of the year towards enhancement and the outcome achieved by the end of the year.

1. To provide more textbooks and recent reference books in the library, in particular for M.Com Students. To acquire books for preparation of competitive examinations.
2. To acquire internet connectivity in order to expose the students and teachers with the latest information technology and prepare to work in a global environment.
3. Equipping the English Laboratory with the audio. Video, cassettes and the other required equipments for improving communication skills of the students.

Priority will be to complete the incomplete tasks of 2007-08, these are:

1. To establish institutional linkages with nearby industries and institutes for the benefit of the students.
2. Equipping the Commerce Lab with computer facilities and modern accounting packages may strengthen the activities of commerce department.

Out of the above only following tasks are completed:

1. More textbooks and recent reference books are purchased in the library, in particular for M.Com Students. Books for preparation of competitive examinations are acquired.
2. The internet connectivity is acquired. USB of VSNL is purchased for this purpose. The person who desires to work on internet is free to use this facility, which is kept in the office.
3. Proposal for acquiring equipments for the establishment of English lab is prepared and submitted to BCUD [Board of College Upliftment and Development]
4. Plan to construct Recreation Hall is submitted to the society is approved. Construction of Recreation Hall will commence after fulfilling other formalities.

Task which could not be completed:

1. Efforts are still on to establish institutional linkages with nearby industries and institutes for the benefit of the students.
2. Present infrastructure is not enough to accommodate a Commerce Lab. Hence it was not possible to equip the Commerce Lab with computer facilities and modern accounting packages.
3. Proposal to extend our services to Ashok Nagar slum area to implement programs like, Adult education, Education to dropouts; Awareness of AIDS, general hygiene, women’s rights & laws submitted to the society for monetary help was not extended. Hence this program could not be implemented.

Part B:

01. Activities reflecting the goals and objectives of the institution:

Dr. Babasaheb Ambedkar founded People’s Education Society to educate students from socially and economically deprived communities. To make them respectable, knowledgeable and self sufficient are the goals of this society. Keeping this in mind the present institute was started in a socially and economically backward area of Yerawda, Pune.

We nurture the educational and social needs of the people. Most of the students admitted in this College come from the poor families of illiterate parents. Naturally they, on an average are poor in their studies, lack confidence and concentration. With the help of the existing staff and invited Guest lecturers, we try to boost the confidence of the students and improve their knowledge. Provision is also made to pay fees in installment. It enable students to take admission in the college.

02. New academic programs initiated (UG and PU): None

03. Innovations in curricular design and transaction:

New autonomous subject is not introduced yet. Curricular design for the subjects presently taught in the college is done by the Board of studies of University of Pune.

04. Inter-disciplinary programs started: None

05. Examination reforms implemented: Examinations are held according to rules and regulations of University of Pune.

06. Candidates qualified: NET/SLET/GATE etc.: Information not available

07. Initiative towards faculty development program:

Lectures by experts organized to enhance and update knowledge of the students.

Department of Geography: Certain concepts and ideas in difficult to understand. So, to understand various processes of landform formation and to know how landforms actually look like 3-dimensional books, Atlases, Over Head Projections and Power Point Projections are shown to the students while teaching. Students of FYBA were taken to Deccan College, Pune campus to observe Dyke, an igneous rock formation.

Department of Economics runs a Nalanda Economics Study Circle to increase interest in
economics and to enhance knowledge of economics amongst students. Nalanda Economics Study Circle organizes different competitions for students to display their finer skills. On 08.09.2008 Mehendi competition and Essay competition were held. A special prize was given to the student who stood 1st in Economics (Special) in T.Y.B.A class. **Crash course in Economics** was held between 2.2.09 & 12.2.09. It was inaugurated by Prof. Gurav. He delivered a keynote address on Economics & Mathematics.

**Environmental Awareness**: Field excursion was organized to Nighoj Pothole site and Hivre-Bazar on 12.01.2009 for students of SYBA & B.Com. Environmental Awareness students and FYBA, TYBA. Nighoj is an Internationally re-known Geographical formation, where pot holes of 2 to 4m depth have been carved in a Besalt rock in canal bed of river Kukadi. Hivre-Bazar was awarded a prize of an Adarsh Gram for its work in improvement of village environment, watershed management, awareness of liquor and drug addiction.

**Department of English**: A lesson on Biograpy of Gandhiji is included in FYBA syllabus. Fortunately material objects used by Gandhiji while in arrest at Agakhan Palace, Pune are displayed at Agakhan Palace itself. This museum is at the distance of about 2km from the College, hence every year students are taken to visit this museum. To learn appreciation and criticism of film, as a part of curricular activity students were taken to watch a Movie titled “2012” in Sep 2009.

**Department of Hindi**: On 13th Sep. 2009 an Essay Competition was organized on the occasion of Hindi Divas, which is celebrated by the department every year on 14th Sep. Topics for the competition were: 1. Rashtrabhasha Hindi ka mahatva and 2. Aatankwad. 31 students participated in this competition.

On 14th Sep.08, Shri Madhukar Hatekar, Contemporary Poet, Pune was invited as a Chief Guest. He delivered lecture on “Rashtrabhasha Hindi” and also recited some of his poems.

**Department of Commerce**: 

**Quality Improvement Program organized for development of faculties.**

Following Lectures and Seminar were organized under Quality Improvement Program, as per University circular no. PU / NVV / 1174.

<table>
<thead>
<tr>
<th>No.</th>
<th>Date</th>
<th>Name of the Speaker</th>
<th>Department</th>
<th>Title of the lecture</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>11.8.2008</td>
<td>Sampat Kale</td>
<td>Economics</td>
<td>Special Economic Zone Film show on CEZ</td>
</tr>
<tr>
<td>02</td>
<td>2008-09</td>
<td>Prof. V. R. Nikam</td>
<td>Commerce</td>
<td>Mathematics &amp; Statistics</td>
</tr>
<tr>
<td>03</td>
<td>2008-09</td>
<td>Prof. K. G. Gurav</td>
<td>Commerce</td>
<td>Mathematics &amp; Statistics</td>
</tr>
</tbody>
</table>
Total number of seminars / workshops conducted: Seminar: None    Workshop: One

   Inaugurated by: Dr. Narendra Jadhav, Vice-Chancellor, University of Pune
   Organized by: Dept. of Commerce
   Convener: Prof. Ranjana Goody
   Amount sanctioned by University of Pune: Rs.

09. Research projects  a) Newly implemented: None    b) Completed: None

10. Patents generated, if any: None

11. New collaborative research programs: None

12. Research grants received from various agencies: None

13. Details of research scholars: None

14. Citation index of faculty members and impact factor:

15. Honors/Awards to the faculty: None

16. Internal resources generated: None

17. Details of departments getting SAP, COSIST (ASSIST)/DST. FIST, etc.
   Assistance / recognition: None

18. Community services:
   National Service Scheme works to create an awareness of social, environmental and economic
   issues amongst Students. Under regular activity Students participated in Nirmalya sankalan at
   on ‘Importance of Blood donation’
   Blood Donation camp was organized on 27th Sep 2008 in collaboration with Inolaix Hospital.
   37 Students donated blood in this camp.
   Student volunteers participated in an Environment Awareness Rally was organized from Pune
   station to Wadia College by Maharashtra Nashabandi Parishad on 2.10.08.
   Dr. Sudhakar Kharade delivered a lecture on ‘Vyasan mukti aani aarogya’ on 8.10.08.
   Winter camp was organized between 12.12.08 and 21. 12. 08 at Kelgaon, tal. Khed.

19. Teachers and officers newly recruited: None

20. Teaching – Non-teaching ratio: 3:1

21. Improvements in the library services: Following improvements are made in the library:
   1. Library has acquired a Software for making Identity Cards.
   2. Library now has a separate section for Reference Books.
22. New books/journals subscribed and their value: Total number of books purchased – 320
   Total amount spent – Rs. 31,013/-

23. Courses in which student assessment of teachers is introduced and the action taken on student feedback:
   Student assessment is introduced for both, Arts and Commerce faculty. Assessment on two levels, Behavioral and Teaching skills is done. Feedback forms are used for this purpose. With the help of feedback forms evaluation report is prepared by IQAC and submitted to the Principal. Teachers are informed of their drawbacks and are asked to improve.

24. Unit cost of education: Rs.11.720/-

25. Computerization of administration and the process of admissions and examination results, issue of certificates:
   Though office staff except one is still undergoing training to acquire MS-CIT certificate, work on computer has begun. Computerization of administration, the process of admissions and examination results, issuing certificates will begin soon.

26. Increase in the infrastructure facilities: 1. Mr. Hulgesh Chalwadi, a renowned social worker and builder built and donated a drinking water tank for the College. 2. 50 Benches of about Rs. 1,00,000/- were purchased.

27. Technology upgradation: Information not available.

28. Computer and internet access and training to teachers and students:
   College possesses 15 Computers and internet access provided by VSNL. Teachers and students have access to computers and internet.

29. Financial aid to students:
   Students get financial aid in the form of various scholarships and free ships provided by the government. In case of the needy students who cannot afford to pay their fees, financial support is provided through the Poor Boys’ Fund. Financial aid in the form of stipend is provided through Earn and Learn scheme of University of Pune. Three girl students availed this facility in 2008-09 & Rs. 24,636/- were distributed.

30. Activities and support from the Alumni Association:
   Efforts are made to register Alumni Association with the Charity Commissioner.

31. Activities and support from the Parent – Teacher Association:
   Meetings with Parent are held to form Parent – Teacher Association.

32. Health services:
   Registered Medical Practitioner is called for Yearly medical checkup of F.Y.B.A. and F.Y. B.Com Students.
33. Performance in sports activities:
   Post of Physical Director is still vacant.

34. Incentives to outstanding sports Persons: None

35. Student achievements and awards: None

36. Activities to the Guidance and Counseling unit:
   Counseling cell exists since 2002. Two of the faculty members are given responsibility of
guidance and counseling, specially the girl students. Students are guided to solve their
educational and even the personal problems. In addition, the Principal and staff of various
departments counsel students informally on both academic related & personal issues.
A separate letter box is kept for suggestions and also for letters seeking help.

37. Placement services provided to students:
   Placement cell of the College extends its services to find the job opportunities. Information
about vacancies and job requirement is provided to students from time to time.

38. Development programs for non-teaching staff:
   Members of Administrative staff are motivated to complete MS-CIT. One of the office staff
has already completed the course. Administrative staff members were sent to training
programs/camps on subjects like income tax assessment, account writing etc. organized by
University or Government of Maharashtra.

39. Healthy practices of institution:
   Under Soft Skill development programs; Lectures, Workshops, various competitions for
students to demonstrate their talent are conducted by Prof. Mrs. R. L. Goody & Prof. Mrs.
Sheela Gaikwad. This is to develop an overall personality of a student.
Special study tours are organized to impose the importance of the Natural Environment and
to make them aware of the problems faced by human beings with the destruction of the
environment. Field excursion for students of Soft Skill development program was organized
to Karle-Bhaje, the famous Buddhist Cave sites on 4.10 08.
On 28.1.09 Essay competition was held. Topics for the competition were:
1. Dr. Ambedkar as understood by me.
2. Thoughts of Mahatma Jyotiba Phule on Education.
Elocution contest on Bhagvan Gautam Buddha & Social Equality was held on 4.2.09.

A series of lectures under Soft Skill development program were organized by Prof. Mrs.
Ranjana Goody between 10.9.08 – 22.9.08. Following lectures were delivered in this series.

<table>
<thead>
<tr>
<th>Date</th>
<th>Session I 8 to 10.30 am</th>
<th>Topic</th>
<th>Session II 11.00am to 01.00 pm</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>10.9.08</td>
<td>Inauguration</td>
<td>Personality</td>
<td>Shri. Nitin Salavi</td>
<td></td>
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<tr>
<td></td>
<td>Chief Guest-Dr. Bajarang</td>
<td>Development</td>
<td>Shi. Mangesh Dahiwal</td>
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<td></td>
<td>Korde</td>
<td></td>
<td>Kamalesh</td>
<td></td>
</tr>
<tr>
<td>Date</td>
<td>Instructor(s)</td>
<td>Topic</td>
<td>Additional Information</td>
<td></td>
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<tr>
<td>11.9.08</td>
<td>Prof. Mrs. R. L. Goody&lt;br&gt;Dr. Prakash Chaudhary</td>
<td>Meditation &amp; Yoga Recognize Oneself</td>
<td>Prof. Mrs. R. L. Goody Yogasan</td>
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</tr>
<tr>
<td>12.9.08</td>
<td>Prof. Mrs. R. L. Goody&lt;br&gt;Prof. R. L. Goody</td>
<td>Meditation &amp; Yoga How to study</td>
<td>Prof. Mrs. Sheela Gaikwad Personality development</td>
<td></td>
</tr>
<tr>
<td>13.9.08</td>
<td>Prof. Mrs. R. L. Goody&lt;br&gt;Prof. S. Phalake</td>
<td>Meditation &amp; Yoga Health &amp; Exersize</td>
<td>Prof. Mrs. R. L. Goody Time management</td>
<td></td>
</tr>
<tr>
<td>16.9.08</td>
<td>Prof. Mrs. R. L. Goody&lt;br&gt;Prof. Ravindra Mhasde</td>
<td>Stress management Necessity of English</td>
<td>Dr. Ragini Babar Voice culture</td>
<td></td>
</tr>
<tr>
<td>17.9.08</td>
<td>Prin. Vasekar</td>
<td>Pranayam</td>
<td>Prof. Vrushali Ranadhir Navanirmity</td>
<td></td>
</tr>
<tr>
<td>18.9.08</td>
<td>Prof. Mrs. R. L. Goody&lt;br&gt;Prof. Sheela Gaikwad</td>
<td>Meditation &amp; Yoga Personality development</td>
<td>Prof. Mrs. R. L. Goody Bhagwan Gutam Buddha</td>
<td></td>
</tr>
<tr>
<td>19.9.08</td>
<td>Prof. Mrs. R. L. Goody&lt;br&gt;Prof. Phasge Santosh</td>
<td>Meditation &amp; Yoga Problems of English Language</td>
<td>Prof. Phasge Santosh Problems of English Language</td>
<td></td>
</tr>
<tr>
<td>20.9.08</td>
<td>Prof. Mrs. R. L. Goody&lt;br&gt;Prof. R. L. Goody</td>
<td>Meditation &amp; Yoga How to write Biodata</td>
<td>Prof. Mrs. Sheela Gaikwad Interview Technique</td>
<td></td>
</tr>
<tr>
<td>27.9.08</td>
<td>Prof. Mrs. R. L. Goody&lt;br&gt;Prof. Sheela Gaikwad</td>
<td>Meditation &amp; Yoga How to live merily</td>
<td>Srimati Sanit Kadam Interviews of Students Experiences of students</td>
<td></td>
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</tbody>
</table>

**Earn while Learn’ Scheme** of University of Pune is administered in the College. In 2008 – 09 three Girl students availed this facility. They helped in library, vocational wing and office work. Total amount of Rs. 24,636/- was utilized for this scheme.

40. **Linkages developed with National/International, Academic/Research bodies:** None

41. **Any other relevant information the institution wishes to add:**

   a. **A survey of Adult** citizens with the help of questioner was done under ‘Adult & Continuous Education Scheme’, of University of Pune. Yerawada region was selected for this survey. Twenty eight students under the supervision of Mr. Shivaji Kakade participated in this survey. 285 individuals were surveyed. Survey report was submitted to University.

   b. **Lectures delivered by faculty in other institutes:**
      Prof. Manoj Pandkar delivered a lecture on ‘Banking Regulation Act. 1998”, at Mamasheb Mohol College, Pune under QIP of UoP.
      Prof. Manoj Pandkar is associated with CBGA, Delhi since 2008 and delivers lecture on ‘Charter of demand of Budget’.
c. Faculty officiating work in different capacity:

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Name of the Faculty</th>
<th>Officiating post</th>
</tr>
</thead>
</table>
| 01    | Prof. Shivaji Kakade | i. Chairman: B.O.S.- Statistics & Computer Application  
ii. District Co-Ordinator: Practical examination under faculty of Commerce  
iii. Member: Pune University Academic Council |

d. Research Papers published by the faculty:

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Name of the Faculty</th>
<th>Title of the Paper</th>
<th>Name of the Journal</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Dr. Savita Ghate (Co-Authors Aniruddha Deshpande &amp; Sushama G. Deo)</td>
<td>Geoarchaeology of Kelshi, North Konkan, Maharashtra</td>
<td>Bulletin of Deccan College Post-Graduate &amp; Research Institute, Pune (deemed to be University)</td>
</tr>
</tbody>
</table>

e. Presentation of Research Papers in Seminars/Workshops/Conference:

<table>
<thead>
<tr>
<th>S. No</th>
<th>Name of the Faculty</th>
<th>Title of the Paper</th>
<th>Date &amp; Theme of the Conference</th>
<th>Organizers of Conference</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Rupesh Thopate</td>
<td>Physical Education &amp; Fitness for women- yoga for women’s issues.</td>
<td>2nd &amp; 3rd January 2009, on Physical Education and Fitness for All’</td>
<td>Shri Shahu Mandir Mahavidyalya, Pune</td>
</tr>
<tr>
<td>02</td>
<td>Dr. Savita Ghate (A Co-authors: Aniruddha Deshpande &amp; Sushama G. Deo)</td>
<td>Geoarchaeology of North Konkan</td>
<td>Dec. 29 &amp; 01, 2008 Joint Annual Conference of IAS, ESI, ISPQS, PNSI AND IHCS</td>
<td>National Museum, Bhuvaneshwar, Udisa</td>
</tr>
<tr>
<td>03</td>
<td>Manoj Pandkar</td>
<td>Inter-Regional Disparities in India</td>
<td>27 – 29 Dec, 2008 91st Annual Conference of IEA</td>
<td>Mohanlal Sukhadia University, Rajasthan</td>
</tr>
</tbody>
</table>

f. Books written by the faculty:

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Name of the Faculty</th>
<th>Title of the book</th>
<th>Publisher</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Dr. Savita Ghate (Co-Author Vinita Gunbote)</td>
<td>Darwinche Atmacheritra (Translation)</td>
<td>Manovikas Publication, Pune</td>
</tr>
</tbody>
</table>
g. Projects by the faculty:

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Name of the Faculty</th>
<th>Title of the Project</th>
<th>Duration of the Project</th>
<th>Amount (Rs.)</th>
<th>Funding Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Manoj Pandkar</td>
<td>Study of Panchayat Raj in Maharashtra – special reference to Pune, Aurangabad, Nasik and Thane Districts.</td>
<td>2008 - 10</td>
<td>75,000.00</td>
<td>B.C.U.D, University of Pune</td>
</tr>
<tr>
<td>02</td>
<td>Dr. Nitin Birmal</td>
<td>Role of Migrated Population in expansion of Pune city and Role of Politics</td>
<td>2008 - 10</td>
<td>75,000.00</td>
<td>B.C.U.D, University of Pune</td>
</tr>
<tr>
<td>03</td>
<td>Dr. Savita Ghate</td>
<td>Geomorphic and Human induced changes through Time in Coastal area of taluka Palghar, dist. Thane</td>
<td>27.3.2009 to 26.3.2011</td>
<td>1,45,000.00</td>
<td>UGC, New Delhi</td>
</tr>
</tbody>
</table>

h. Popular articles published in Periodicals/News Papers/Magazines:

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Name of the Faculty</th>
<th>Title of the Article</th>
<th>Name of the Journal</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Dr. Savita Ghate</td>
<td>i. Aagale Vegale Konkan</td>
<td>i. Sakav-Konkan Vikas aani Paryavaran, Pune : Diwali 2008</td>
</tr>
</tbody>
</table>
**Part C: Detail the plans of the institution for the next year:**

The plan of the institute for next year is:

1. Mentoring system will be introduced. Each teacher will be encouraged to voluntarily adopt a group of students in the first year and continuously monitor their progress.

2. To seek the help of the Parents and philanthropists for raising additional resources to the College.

   Priority will be to complete the incomplete tasks of 2008-09.