



# Dr. Ambedkar Degree College

(Affiliated to Bangalore City University & Recognised by Government of Karnataka)

Admission No. (FOR OFFICE USE)

Application No.:

Affix  
recent passport  
size colour  
photograph  
(mandatory)

Fill up the application form in BLOCK LETTERS only

- BACHELOR OF COMMERCE (B.Com)  I B.Com  II B.Com  III B.Com  
 BACHELOR OF ARTS (BA)  
(HP - History, Political Science)  I BA  II BA  III BA

## PERSONAL INFORMATION

NAME OF THE APPLICANT (AS PER SCHOOL RECORDS)			
GENDER : F <input type="checkbox"/> M <input type="checkbox"/>	NATIONALITY :	RELIGION :	CASTE :
DATE OF BIRTH : DD/MM/YYYY <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	PLACE OF BIRTH :		

Please tick the relevant group (enclose the recent caste and income certificates)

- GENERAL  SC  ST  CATEGORY 1  
 CATEGORY 2A  CATEGORY 2B  CATEGORY 3A  CATEGORY 3B  
 PHYSICALLY CHALLENGED

MOTHER'S NAME	:	
OCCUPATION	:	
FATHER'S NAME	:	
OCCUPATION	:	
TOTAL ANNUAL INCOME (IN RUPEES)	:	

PERMANENT ADDRESS : (ADDRESS FOR COMMUNICATION)		
PIN : <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	PH : _____	MOBILE : _____
EMAIL ID : _____		

NAME OF THE LOCAL GUARDIAN : _____		OCCUPATION : _____
(ADDRESS FOR COMMUNICATION)		
LOCAL RESIDENTIAL ADDRESS : _____		
_____		
_____		
PIN : <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	PH : _____	MOBILE : _____
EMAIL ID : _____		

DEGREE APPLICATION FORM

## ACADEMIC INFORMATION

INSTITUTION LAST ATTENDED WITH FULL ADDRESS :

PERCENTAGE OF MARKS OBTAINED IN PUC OR EQUIVALENT EXAMINATION  
(ENCLOSE CERTIFIED COPIES OF MARKS CARD)

BOARD

PUC  ISC  CBSE

OTHERS

MONTH AND YEAR OF PASSING

REGISTRATION NUMBER

SUBJECTS	MAXIMUM MARKS	MARKS OBTAINED
PART I : LANGUAGE I		
LANGUAGE II		
PART II : 1.		
2.		
3.		
4.		
TOTAL MARKS		
TOTAL PERCENTAGE OBTAINED		

EXTRA CURRICULAR ACTIVITIES :

## GUIDELINES FOR ADMISSION

1. Duration  
3 / 4 years

2. Eligibility for Admission  
A pass in PUC / ISC / CBSE or Equivalent Examination

3. Languages offered  
The course is divided into two parts. Part I comprises the languages and Part II includes the core subjects. Languages include English (mandatory), Hindi, Kannada, Tamil and Additional English. Students who have not studied any of the Indian Languages in class XII are offered Additional English.

4. Admission Procedure

- Application for admission in the College must be in the prescribed form
- Reservation category (SC / ST / Cat I / 2A / 2B / 3A / 3B) and physically handicapped students must Submit photo copy of their caste / category / disability certificate (attested by a gazetted office) issued by the concerned authorities of the Government of Karnataka along with the application form
- The duly filled in application form has to be submitted at the college admission office as per the prescribed schedule a part of the admission procedure students have to attend the personal interview along with their parents

## GUIDELINES FOR ADMISSION

### 4.1 Document to be submitted at the time of admission

The following original certificates have to be produced with two attested copies (Gazetted Officer) at the time of admission.

- Statement of Marks of the qualifying examination.  
(Certified translated version if they are not in English)
- Transfer Certificate
- Migration Certificate (If applicable)
- Conduct Certificate
- Caste or Category Certificate (If applicable)
- 6 passport size colour photographs

### 5. Instructions to fill the Application Form

- Forms must be filled in applicant's own handwriting
- Use only BLACK or BLUE Hi-Tec point type pen to fill up the form
- If the marks are not known or not available at the time of filling the application, please indicate "Results are awaited" in the marks/ grade column. The candidate is expected to send the marks to the college as soon as it is available to ascertain the eligibility. The application will be considered only if the marks are made available to the college within the stipulated date
- Applicants must paste their most recent colour photograph (not older than 3 months) in the appropriate place. Do not pin or staple the photograph
- Overwriting, striking off or erasing in the form may lead to rejection and should be avoided. Any discrepancy in the statement and/or submission of incomplete forms will lead to rejection of application / cancellation of admission
- Keep a photocopy of the filled application for future reference. Application number must be quoted in all future correspondence.
- Applicants are required to submit photocopies of marks cards, certificates or any other document and must ensure that:
  - The photocopies must be taken on A4 paper only
  - Both sides are photocopies if the original marks card is printed on both sides
  - Application number must be written at top right corner of all the photocopies
  - Do not send any original documents along with the application form
  - Do not fold the FORM. Do not staple or clip the FORM with any other enclosure. Keep it loose. All photocopies of marks cards and certificates, if any, must be stapled together

## RULES AND REGULATIONS

Students are bound to observe the general rules and regulations of discipline, the rules of the library and others, which the Management may frame from time to time. In particular their attention is drawn to the following

- A. Students attending class or meeting of the College societies or associations, or other gatherings within the College premises are expected to be neatly dressed. At public functions of the College our Students are expected to show a sense of discipline, decency and cultured restraint. Students must possess their Identity Card, all the time.
- B. PUNCTUALITY AND REGULAR ATTENDANCE ARE INSISTED UPON: Leave or absence from the College should be applied for and obtained beforehand. Unforeseen absence must be justified on return to College. Absence from the College Tests/Examinations and at the reopening of classes after holidays will not be tolerated and no leave will be granted. A note of excuse from the parent or guardian and a medical certificate in the case of illness should be furnished. Students who are absent from the class for two weeks or more at a stretch without permission of the Principal will be considered to have left the college.
- C. A student is not eligible for the Semester Examination if he/she has not attended seventy Five Percent (75%) of the number of working periods in each subject during the academic year. He/she will also not be permitted to sit for the Semester Examination, if he/she does not attend the preparatory examinations conducted by the college. If his/her conduct and progress is not satisfactory he/she is not eligible for the Semester Examination.
- D. The College though not responsible for the conduct of its students outside the premises, will take cognisance of any serious misconduct of the Students committed outside its precincts. Smoking is unacceptable as a code of conduct within the college premises.
- E. Students who do not live with their parents or relatives in Bangalore should give the name and address of a local guardian appointed by their parents.
- D. Books & Magazines, Newspapers etc., not approved by the Principal shall not be brought to the college.
- G. Irregularity in attendance, insubordination, habitual inattention, neglect of work, obscenity in word or act are punishable by permanent or temporary dismissal.
- H. Minor offences are punishable by a fine or loss of attendance.

### DECLARATION

I have read the above mentioned guidelines for the admission to this college and will strictly adhere to the same. I promise to abide by the decisions taken by the authority. I understand that the amount once paid by me for the admissions will be nonrefundable.

Signature of the Parent / Guardian

Date :

Signature of the Candidate

**ORDERS OF THE PRINCIPAL**

Admit to : \_\_\_\_\_

Language : English &amp; \_\_\_\_\_

Signature

**REMARKS****OFFICE NOTE**

Fees Paid Rs.

Receipt No. :

Date :

Dues :

Fees Details :

**Dr. Ambedkar Degree College**

C.A. Site 1 &amp; 1 A, 7th Main, 5th Cross, HAL II Stage, Indiranagar, Bangalore - 560 008.

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